



SEO TRAINING BOOKING FORM

Thank you for choosing Optimus01 for your SEO training needs! Kindly complete this booking form and send it through to us for your desired training session – please remember first come, first serve!

Section A: - Invoice Details

| | |
|--------------------------|--|
| Company Name | |
| VAT Number | |
| Telephone No | |
| Postal Address | |
| Code | |
| Email to Send Invoice To | |

Section B: - Training Details

1. Please supply 3 dates that you are available from 08:30 to 12:30 for your INDIVIDUAL training session with us:

2. Full Name of Person Attending Training: _____
3. Designation of Person Attending Training: _____
4. Email Address of Person Attending Training: _____
5. Contact Number of Person Attending Training: _____
6. Website Address for site that requires SEO (if applicable): _____
7. Year Website was Developed (if known) _____
8. Reason that the Attendant is attending training: _____
- _____

Section C: - Attendants Knowledge of Computers / the Internet

Please tick the most appropriate option / level in terms of the Attendant's knowledge of the following:

- Uses email
- Uses email and browses the general internet on occasion
- Uses email and browses the general internet on a daily basis
- Advanced internet user
- Development knowledge

Thank you for taking the time to complete this form - please email it to training@optimus01.co.za or fax it to: **086 521 3099**. An invoice will follow upon receipt of this booking form along with the assigned date – kindly submit proof of payment to debtors@optimus01.co.za secure your booking.

No refunds are applicable and we require a minimum of 24 hours notice to postpone for another session.

The client hereby acknowledges and confirms that he/she is a duly authorized signatory on behalf of the Company and that he/she is duly authorized to order the service mentioned above. Thus accepted by the duly authorized below signatory on behalf of the client (please print):

Name _____
Designation _____

Signature: _____
Date: _____